**Arroyo Elementary School**

**PTA General Meeting**

**September 19, 2017**

**Minutes**

**Call to Order:** Melissa Weiss called the meeting to order at 1:03 PM in the Multipurpose Room.

**Pledge of Allegiance:** Jennifer Labrado led the pledge of allegiance.

**Review of May Minutes:** Amy Kassardjian – The minutes of the May meeting were presented.

**Financial Report:**Kelly Mills

Kelly presented the new budget passed by the Executive Board. Holly Friend made a motion to approve the budget and Roxann Shadjareh seconded the motion. **Motion carried.**

Kelly presented the summary of checks #12455 through #12548 to be ratified from the period of May 24, 2017 to June 30, 2017. Rebecca Holz made a motion to ratify checks as submitted and Jessica Howell seconded the motion. **Motion carried.**

Kelly presented the summary of checks #12549 through #12574 to be ratified from the period of August 24, 2017 to September 13, 2017. Jessica Howell made a motion to ratify checks as submitted and Rachel Shih seconded the motion. **Motion carried.**

Jessica Howell moved to approve the transfer of funds from the Money Plus account to checking account. Jenny Oldham seconded the motion. **Motion carried**.

Tamar Dorna moved to approve the release of funds for all necessary and budgeted items through October. Holly Friend seconded the motion. **Motion carried**.

Kelly reviewed the check request form and the process for depositing money for committee chairs.

**Executive Vice President Report:** Michelle Mancini

* Michelle briefly reviewed the binders that she had prepared for all the committee chairs.
* Drop Box was suggested as one option for sharing documents created for the various committees.
* Kirstin Anonius moved to approve the revised PTA meeting schedule and Tamar Dorna seconded the motion.

**President Report:** Melissa Weiss

* Melissa discussed communication as being an important piece this year through the email blast and the Arroyo PTA web site. This communication is to include the principal and teachers.
* Melissa reminded all members to be sure to get approval from Katy Sheyka for all flyers.
* Melissa thanked many individuals including the following:Roxann Shadjareh for providing food for the meeting, Michelle Mancini for putting together binders for the committee chairs, Sally Pahl for all her work on membership, Linda Ly for her efforts in getting volunteers for the various committees, Erin Holden for her work on the weekly blast, Noel Vogt and Jim Brink for their work on the Meet the Masters, Aileen Townsend and Robin Ganahl on the work on the web site, Erica Ly/Karen Monday and Natalie Khairallah for the back To School Night reception, Elfie Simon for putting together the Kinder event, the Exec Board for their efforts over the summer, and Don Holz and Kevin Snow for putting together cabinets for the PTA room.
* PTA is providing funding for an employee though TUSD to head up the Maker's Space
* Meet The Masters is the program that will replace Art Masters
* Playground shade is an ongoing project that is being worked on

**Executive Board Reports:**

**Parliamentarian:** Jennifer Labrado

* The PTA is in the process of amending the bi-laws. Any changes will go into effect next year. A major change includes a move to 3 VP's instead of 5. There will be a vote in November on this.
* Members should start thinking about participating on the Nominating Committee for next year
* Red Ribbon Week committee chair is still open.

**Fall Fundraiser:** Jessica Howell

* Parents can donate online
* The committee is doing well with business donations
* November 3rd is the Olympics
* November 10th is Mustang Mamas which will be held at Anissa Pistone's home. Tickets will be available online soon.

**Meet The Masters:** Jim Brink and Noel Vogt

* Meet the Masters is a new program being implemented which is similar to Art Masters
* 6 artists will be highlighted throughout the year via an assembly and then an art lesson
* Melissa Peters is an accredited art teacher who has been hired to teach each lesson
* Parents will still be able to volunteer to assist in the classroom

**Committee Reports:**

**Respect for All:** Kate Dearstyne and Aileen Townsend

* They have produced a newsletter and a recommended book list
* This committee will be focusing on Mustang strength of character traits each month: September = Respect, October = Self-Discipline and self-care
* There will be a recess craft once a month to highlight the character trait (2nd or 3rd Wednesday of the month)
* The month's theme will also be highlighted in the library
* The last Friday of the month, teachers will recognize a student who has exemplified the theme of the month
* Volunteers are needed for the recess craft each month

**Ripple Kids:** Holly Friend

* Holly explained the purpose of Ripple Kids while highlighting the latest event: students making cards for children affected by hurricane Harvey
* More information will be coming out in the email blast as well as in the Friday folders
* Holly is trying to make some of the Ripple Kids projects whole-school events rather than just individual
* There will be a Ripple Kids fair in the spring

**General Announcements**

* Ann Piper reminded all volunteers to keep track of hours and report them to her throughout the year
* Arroyo Angels reminded all to keep families in need in mind and to share that information with Tina Krudwig so Arroyo Angels can assist
* The next recycle day is September 27th
* The book fair will be October 6, and 9-12th. The book fair needs volunteers and people can sign up on the sign up genius that has been created

**Adjournment**

Meeting was adjourned at 2:36 pm

Respectfully Submitted,

Amy Kassardjian, Recording Secretary